

Waiver Application Form



Please submit one application for each local educational agency or equivalent. If applying on behalf of a school district please submit one application for elementary schools in the district that are seeking to reopen for in-person instruction. If applying for an independent, private, faith-based, or charter school, please submit an application for each school.

Background Information

Name of Applicant (Local Educational Agency or Equivalent): Our Lady Of Fatima School

Name of District/School: Diocese of Orange Catholic Schools

If this is a School District Consolidated Application Yes: No: (Please list each school on a separate sheet)

School Type:

- Traditional Public School
- Charter School
- Private, Independent, or Faith-Based School

Number of schools: 1 Enrollment: 149

Superintendent (or equivalent) Name: Father James Ries, Pastor
Elizabeth Gosnell, Principal

Address: 105 N La Esperanza San Clemente, CA 92672

Number of students and number of classes per grade proposed to be reopened:

	TK	K	1st	2nd	3rd	4th	5 th	6th
Students	8	8	11	28	17	25	24	28
Classes	1	1	1	2	1	1	1	2

Date of Proposed Reopening: September 8, 2020

Name of Person Completing Application: Elizabeth Gosnell

Phone Number: 949-492-7320

Email: egosnell@olfschool.net

Signature:

Date: 8/10/20

I. Consultation

Please confirm consultation with the following groups:

Labor Organization

Name of Organization(s) and Date(s) Consulted:

Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

OLF Consultative Board Meeting held on 8/6/20 , Parent Survey sent to parents on 8/7/20, Parish Staff meeting held on August 10, 2020 During conversations with parents about our waiver application masks for students and staff members were discussed. Parents had concerns about students learning on-line at home and the challenge of having students completing school work independently without direct access to a teacher. The parent survey findings indicated that 68% of families were in favor of the waiver and if approved, would send their students back to school 5 days a week. Some parents expressed concern for families with multiple siblings. Families would have some children in school, however their 7th and 8th grade child could not return to campus, leaving some children to feel excluded. There was a consensus amongst Consultative Board Parents that the benefits of the waiver outweighed the drawbacks. In person learning for TK-6 grade students was more beneficial than distance learning.

If no labor organization represents staff at the school, please describe the process for consultation with school staff:

Telephones conversations with individual staff and teachers held on July 25, July 26, and July 27, 2020. Telephone Conference with Pastor Jim Ries held on Friday August 7, 2020. Zoom teacher meeting to discuss waiver and reopening plan held on August 10, 2020. Father Jim and the principal discussed the return to school, the waiver for TK-6th grades only and our options for distance learning. Father Jim approved the waiver application. During conversations with staff at the end of July and August 7th Zoom, faculty discussed the waiver application, as a pathway to reopen for in person instruction. Teachers stated it was important to reopen because students need daily interaction and instruction with their teacher. On line learning does not offer social interaction with fellow students and instructors. The top three staff priorities for in person instruction are enhanced disinfection during evening hours, classroom cleaning supplies and protocols and access to handwashing stations. Three staff members had reservations about returning to the classroom, and wanted reassurance that students would follow the new protocols for distancing and wearing masks. We reviewed the new health and hygiene procedures and agreed to discuss our protocols and routines again before reopening our campus during teacher planning days

II. Elementary School Reopening Plans

Please confirm that elementary school reopening plan(s) addressing the following, consistent with guidance from the California Department of Public Health and the local health department, have been published on the website of the local educational agency (or equivalent):

Cleaning and Disinfection: How shared surfaces will be regularly cleaned and disinfected and how use of shared items will be minimized.

Cohorting: How students will be kept in small, stable, groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the cohort.

Entrance, Egress, and Movement Within the School: How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

Face Coverings and Other Essential Protective Gear: How CDPH's face covering requirements will be satisfied and enforced.

Health Screenings for Students and Staff: How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

Healthy Hygiene Practices: The availability of handwashing stations and hand sanitizer, and how their use will be promoted and incorporated into routines.

Identification and Tracing of Contacts: Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

Physical Distancing: How space and routines will be arranged to allow for physical distancing of students and staff.

Staff Training and Family Education: How staff will be trained and families will be educated on the application and enforcement of the plan.

Testing of Students and Staff: How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone

with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Describe how staff will be tested periodically to detect asymptomatic infections.

☑ **Triggers for Switching to Distance Learning:** The criteria the superintendent will use to determine when to physically close the school and prohibit in-person instruction.

☑ **Communication Plans:** How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

☑ **School Website URL** where reopening plan and waiver are posted.
www.olfschool.net

Additional Resources:

CDPH and Cal/OSHA Guidance for Schools and School-Based Programs
<https://files.covid19.ca.gov/pdf/guidance-schools.pdf>

California Department of Education Stronger Together: A Guidebook for the Safe Reopening of California's Public Schools
<https://www.cde.ca.gov/ls/he/hn/strongertogether.asp>

CDPH COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year
<https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID>